



# Streetsboro City School District

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[www.streetsboroschools.com](http://www.streetsboroschools.com)



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Dear Parents,

Streetsboro City Schools would like to announce a new convenience feature for paying your student's school fees. PayForIt is an online fee payment system designed to give you more flexibility and convenience in how you pay your students fees each year. PayForIt allows you to create a secure online account where you can pay your student's fees with your Visa, MasterCard, Discover credit card or Electronic Check thus eliminating the hassle of paying with cash and checks. On the back of this letter you will find instructions on how to set up your account and begin using the PayForIt system to pay your student's fees.

If you have any questions regarding the use of this system, please contact your student's school for assistance.

Sincerely,

R. Michael Daulbaugh, Superintendent

## What is PayForIt.net?

PayForIt.net (PFI) is a Secure Online Payment system which simplifies payment, collection and balancing of funds for School Districts. Additionally, it lets Parents/Guardians manage their student's accounts directly.

PFI is a web-based portal system that is part of a suite of online school systems offered by QSP, LLC. QSP institutes a philosophy of *quick, simple and practical* in their systems development.

SD is pleased to offer PFI to our parents for review & payment of student fees.

## Benefits of using PFI

- ✓ Using PFI, processes are automated for both the parents and the schools so errors are minimized and current information is readily available.
- ✓ Payments can be made by credit card or ACH (Electronic Check) 24 hours a day, 7 days a week at the parents' convenience.
- ✓ PFI supports increased communication between the district, the schools & the parents.
- ✓ PFI lends standardization across all fees within the district. Offering complete information and efficiencies for both the district and the parents.

## Features in PFI

- ✓ School messages are automatically emailed to parents.
- ✓ A continuous online survey is available for parent feedback and ideas!
- ✓ Student information is automatically transferred year-to-year.
- ✓ Parents can manage more than one student account.
- ✓ PFI is PCI compliant and maintains industry standard SSL certificates. This ensures all data is safe & secure as defined by the online payment & collections industry.

Information to the right of this page and on the reverse side will help you to get started using PayForIt.net (PFI).

1. Access the site & sign-up to use PayForIt.net
2. Add students to your account
3. Set your email options
4. View & Pay Fees

## How to sign up for PayForIt.net

Log on to [www.payforit.net](http://www.payforit.net) and select the "Sign Up" option from the menu. The screens will guide you through the process to establish your account:

1. The internet convenience fee is explained, it is set by the school at 3.9% per transaction or \$1.75 per Transaction for ACH Check (if offered).
2. You will be prompted to enter your contact data, password, payment information, etc.;
3. You will need to indicate which student(s) to attach to your account. Students are already loaded in the PFI system. If you are unsure of your student's ID number, please contact your schools' registrar.

Once all information is entered, PFI will email a validation code for you to confirm the registration. Once confirmed you can begin using PFI as often as you'd like.

Logging in simply requires going to [www.PayForIt.net](http://www.PayForIt.net) and entering your logon and password.

Each time you log on, school messages and the balance(s) of the student(s) on

## How to get help

**How Do I ...** Each major function used in PFI, has online help available under the menu option of "How Do I ...". The "How Do I" provides step by step instructions as well as screen examples.

**Help:** Within the "Help" menu, *Frequently Asked Questions (FAQ)* and a *Contact Us* feature are available to you. These areas are addressed directly by the PFI Help Support Staff at QSP to assist users of the system.